The Regular meeting of the Board of Directors was called to order at 9:10am in the Conference Room of the Grand Chapter Office by Chairman Carlotta Fairchild. The Chairman welcomed all present and shared a quote on a Kindness Coin received at the Waco Banquet.

Board Members present were: Chairman, Carlotta Fairchild, District Five; Vice Chairman, Bob Royall, District Four; Secretary, Barbara Martin, District Three; James Parker, District One; Tom Brisko, District One; Cindy Echols, District Two; Tamela Henington, District Two; Darrell Albrecht, District Three; Debi Fincher, District Four and Phyllis Wilson, District Five.

Others present for all or part of the meeting were: Grand Secretary, Dr. Ellen Pickrell; Grand Treasurer, Greta Spradling; Past Grand Patron Bill Wyatt, Randy Martin and Bill Henry.

Bob Royall presented the devotional on 1 Corinthians 13:7 concerning love and relationships with others. Four reminders were given: Forgiveness, Seek Good, Believe it will get better and Keep pressing forward.

A prayer was presented by Bob Royall at the end of the devotional.

The Chairman presented the following Housekeeping Rules for the meeting:

- Only Board Members speak during discussions.
- If a guest has a question, the guest should present the question to a Board Member so it may be brought before the Board.
- Make eye contact with members in the room during the Mizpah Benediction.

Birthdays and Anniversaries:
The birthdays of Debi Fincher, Cindy Echols, Darrell Albrecht, Carlotta Fairchild, Cheryl Albrecht and Janet Travers were recognized.
There were no anniversaries to be recognized.

Minutes:
The minutes of the October 20, 2018 Board of Directors Regular Meeting in Arlington, Texas were presented.
Darrell Albrecht moved that the minutes of the October 20, 2018 Board of Directors Regular Meeting be approved as corrected. The motion was seconded by Tom Brisko and adopted. Three Board members abstained. They were James Parker, District One, for personal reasons; Bob Royall, District Four, for work requirements and Debi Fincher, District Four, for personal reasons.
Email Vote Ratification:
There were no email votes to be ratified.

Correspondence:
Cards sent by the Secretary included: 5 Birthday Cards, 1 Anniversary Card, and 3 Get Well Cards. The Secretary read a thank you card from Suzanne Walters for her birthday presents.

Grand Secretary’s Report:
Grand Secretary, Dr. Ellen Pickrell, reported on the following items:
- Audit Status: Audit has been completed except for Past Grand Matron, Melissa Hudman’s portion.
  - Report will be given in February.
  - No additional costs will be incurred between now and February
- AT&T Phone Issues
  - AT&T is replacing analog phone lines with digital phone lines.
  - This is a requirement from AT&T
  - Problems are occurring when calling the Grand Chapter Office – receiving phones not in-service message.
  - AT&T working to correct problems.
- Amazon Smiles:
  - Grand Chapter Office has received $126.86.
  - This project needs to be promoted.
- License Plate Project
  - This is a Worthy Grand Matron Special Project
  - The amount of $3,216.45 has been received from the State
  - Initial upfront cost of the project is $8,000.00
  - This project needs to be promoted.

Grand Treasurer’s Report:
Grand Treasurer, Greta Spradling, reported on the following items:
- The Board has been provided with the Financial Reports that had been requested.
- Mandy Bankston is working as a CPA for the Grand Chapter Office
  - There is a contract with Mandy Bankston
  - Rates for work performed have been reduced.
  - Cost is approximately $400.00 per month

Unfinished Business:
Information on ENABLE Labs was presented by Grand Secretary, Dr. Ellen Pickrell.
Conversion of data from current database to MORI system has started and will take several months. No additional information to report.

501(c) (3) update: Darrell Albrecht reported on the research done on the 501 (c) (3).
The current amount in the account is $589,000.
The money should be moved on a monthly basis to cover expenses for the ladies such as the TMRC invoice.
It was suggested the Grand Secretary talk with the Auditors to determine the best way to move the money to the OES Ladies Checking account.
A paper trail is needed to track the movement of the money and what is paid for with the money.
It is estimated that the money in the 501(c) 3 account will be depleted in two years.

2017-2018 Audit Status: James Parker reported on the 2017-2018 Audit. Information on the Audit was given during the Grand Secretary's Report. The auditors expressed their appreciation for everyone's cooperation.

Strategic Planning Meeting: Chairman Carlotta Fairchild reported on the request for a Strategic Planning Meeting. The Worthy Grand Matron has requested the Board of Directors and Corporate Board meet for a Strategic Planning Meeting.

Discussion was held concerning having a meeting between the two boards.
- Board of Directors does not think that a facilitator would be needed for the meeting.
- Board is staying within the recommendations established during last year's Strategic Planning session.
- A meeting between the two Boards would benefit new members and show unity.
- Bob Royall offered to serve as a facilitator if the two Boards would like him to do so. He is prepared to develop a document with recommendations and action items from last year's Strategic Planning session.
- Debi Fincher will assist in creating the document.
- A copy of the document will be forwarded to the Board members beforehand.
- The Chair will reach out to the Worthy Grand Matron to see if the Corporate Board would be interested in meeting after the School of Instruction in Houston in January.

New Business:
Contract for the Grand Officers Banquet at 2019 Grand Chapter.
Tom Brisko (Chairman Contracts Committee) presented the contract for the Grand Officers Banquet at 2019 Grand Chapter.
- Contract was submitted by Kim Dunahoe Waxler, District Deputy Grand Matron.
- Banquet will be held at Hideaway Lake Club.
- Seventy percent (70%) of the contract amount is due three (3) days before the event.
- The contract is for $662.90.

Tom Brisko moved to accept the contract for the Grand Officers Banquet at 2019 Grand Chapter. The motion was seconded by Debi Fincher and adopted. The Grand Secretary will sign the contract and send the contract to Ray Hargis, Executive Chairman.

Committee Reports:
Benevolent Aid: Phyllis Wilson reported on Benevolent Aid. November 2018

Long Term Aid was paid to the following Chapters in November:
- Kerrville #24
- Alamo Heights #734
- Whitewright #939
- Winnie #160
- Winnie #160
- Winnie #160
- Everman #624
- South Fort Worth #835
- Liberty-Dayton #634
- Amarillo #787

Emergency Aid was paid to the following Chapters in November:
- Lockhart #210
- Haltom City #982
The totals for Benevolent Aid in November were:

- Long Term Aid $5,000.00
- Emergency Aid $2,300.00
- Temporary Aid $0.00
- Total $7,300.00

Museum: Darrell Albrecht reported on the Museum. No new information available. He has contacted the General Chairman and offered his assistance as needed.


TMRC (Our Precious Ladies): Barbara Martin reported on our OES Ladies at TMRC. We have 2 Ladies in the Independent Living area and 2 in the Clinic. All of the Ladies are doing well.

Two of our Ladies had birthdays this month. Barbara Martin purchased requested birthday items for them.

The monthly allowance that our Ladies receive was discussed with each Lady. Our Ladies and their Texas Tabbies will be featured in the December Bulletin.

Each of our Ladies will receive a small Christmas tree.

Suzanne Walters’ pre-arranged funeral arrangements requests have been verified:
- Barbara Martin will write letters to the Deer Park Funeral Directors and TMRC to confirm these arrangements.

The TMRC Christmas Party is December 16, 2018.

Barbara Martin is going to make arrangements for the Board of Directors to have lunch with our Ladies after the February Board Meeting.

Worthy Grand Matron’s Special Projects: Tamela Henington reported on the Worthy Grand Matron’s Special Projects. A few of the projects are already showing a profit.

Miscellaneous:

The next Board Meeting is January 12, 2019 at the Houston School.

Address: Scottish Rite Center, 2401 W. Bellfort Avenue, Houston, TX

Bob Royall will coordinate with the DGM for a meeting space for the Board meeting. Barbara Martin will present the devotional at the January meeting.

Dates to Remember:

February 16, 2019: Board Meeting in Arlington – Bankers will attend
March 16, 2019: Board Meeting in Sherman at School of Instruction
April 26, 2019: Legislative Workshop at 1:00pm at Norman Read #1010, in Midland.
April 27, 2019: Board Meeting in Midland (Bankers attending if necessary)

Cindy Echols to check on a block of hotel rooms.

May 17, 2019: Budget Workshop in Beaumont – time to be decided
May 18, 2019: Board Meeting in Beaumont prior to Mr. X banquet
July 19, 2019: Board Retirement Party – Southside Masonic Lodge, Fort Worth
July 20, 2019: Board Meeting in Arlington – Bankers will attend
District Reports:

District 1: James Parker and Tom Brisko reported on the following happenings:
  * Tom Brisko presented a letter from James Walker, Arrangements Chairman, for the 126th Grand Chapter Sessions with a check of $7,602.00 from the City of Irving for meeting prior housing, food and beverage goals.
  * Lewisville #935 will have 70th anniversary on November 20th.
  * Edwin J. Kiest #959 will have an Honor Night for Henry S. Martin, Most Worthy Grand Patron on November 26th.
  * A Member of Lewisville Chapter lost her husband in an accident at Texas Motor Speedway, unrelated to a racing event.
  * Past Grand Patron Ed Warner’s wife, Beulah is not doing well.

District 2: Cindy Echols and Tamela Henington reported on the following happenings:
  * Past Grand Matron Beulah Speer’s husband, Brooks has been in the hospital with pneumonia.
  * Dale Gray is in rehab can use our prayers.
  * Cindy Echols will have a procedure done on her back on November 26th.

District 3: Barbara Martin and Darrell Albrecht reported on the following happenings:
  * Schools of Instruction for District 3 are in progress.
  * Barbara Martin will have a procedure done on November 23rd.
  * Past Grand Matrons Annette Curry and Elise Hammack continue to have health problems and can use our prayers.
  * Texas Top Hats will have a meeting after the Fort Worth School of Instruction.

District 4: Debi Fincher and Bob Royall reported on the following happenings:
  * Schools of Instruction will start in January beginning with the Houston School.
  * Huffman Lodge will have an Open House meeting on November 19th honoring Veterans.
  * Pasadena Chapter #711 – has a member who had a bacterial infection that has shut down her primary organs.
  * Cynthia Leftwich had a pacemaker put in a few weeks ago and continues to have health problems.
  * Harris County has a new County Judge that could result in major changes for the county’s workforce.

District 5: Carlotta Fairchild and Phyllis Wilson reported on the following happenings:
  * Carlotta Fairchild will have carpal tunnel surgery.
  * Phyllis Wilson will have cataract surgery.
  * Past Grand Patron Kenneth Gregory’s wife, Juanita, is not doing well.

The Chairman reported on items discussed in the Executive Session.

There being no further business, the Mizpah Benediction was repeated in unison.

The meeting was adjourned at 10:57pm.

Respectfully submitted,
Janet Travers
Recording Secretary