NOTE: These minutes were approved as read at the March 17, 2018 Board of Directors meeting in Arlington, TX.

GRAND CHAPTER OF TEXAS
ORDER OF THE EASTERN STAR
BOARD OF DIRECTORS REGULAR MEETING
FEBRUARY 17, 2018
ARLINGTON, TEXAS

The regular meeting of the Board of Directors was called to order at 9:13am in the Conference Room of the Grand Chapter Office by Chairman Carlotta Fairchild. The Chairman welcomed all present and shared a quote on “Dreaming and Planning”.

Board Members present were: Chairman, Carlotta Fairchild; District Five; Vice Chairman, Ray Hargis District One; Secretary, Barbara Martin, District Three; James Parker, District One; Cindy Echols, District Two, Darrell Albrecht, District Three; Bob Royall, District Four; Debi Fincher, District Four and Phyllis Wilson, District Five.

Board Member absent was: Deborah Land, District Two

Others present for all or part of the meeting were: Associate Grand Matron, Carolyn Martin; Associate Grand Patron, Burley Jones, Grand Secretary, Dr. Ellen Pickrell; Grand Treasurer, Greta Spradling; Associate Grand Conductress, Terri Rozell, Past Grand Matron, Sharon Mosmeyer, Past Grand Patron, Bill Wyatt; Jane Pyle, Sherrie Fowler, Kim Waxler, Linda Hargis, Xanthe Parker, Tom Brisco, Doris Jones, Liz Cherry, Randal Rose, Lyndon Westerberg, Samuel Rouse, Josh Biering and Janet Travers.

James Parker presented the devotional on Stop, Look and Listen.
Stop, Look and Listen was used by the Train Community to identify the different trains as they ran their runs. We should take time to stop, look and listen with our spiritual lives and everyday life. A prayer was presented by James Parker at the end of the devotional.

The Chairman presented the following Housekeeping Rules for the meeting:
- Only Board Members speak during discussions.
- If a guest has a question, the guest should present the question to a Board Member so it may be brought before the Board.
- Make eye contact with members in the room during the Mizpah Benediction.

JP Morgan Chase (Bankers Presentation)
Lyndon Westerberg, Randall Rose, Samuel Rouse and Josh Biering presented a Financial Review and Market Outlook for the Grand Chapter of Texas to the Board of Directors. They provided copies of a detailed Financial and Investment Review for all Board of Director members and all Corporate Board members.
Synopsis of presentation included:
- A presentation on Bonds and Fixed Income.
- An overview of current accounts, the current market value, the principal restricted funds and the available funds.
• Investments look pretty good at this time.
• Discussion on growth in the US Market and Global Market.
• Principal restricted funds are funds for a particular account that cannot be used to pay Grand Chapter expenses or pay for OES Ladies expenses. The restrictions on these funds are set in the Constitution and the Code of Laws for the Grand Chapter of Texas.
• Some documentation has been received on restrictions on accounts
• Restrictions on funds have kept the bank from making additional investments
• Discussion of Endowment Account Portfolio.
• Discussion of Education Accounts Portfolio.
• Questions on current Risk Assessment and changing the Risk Assessment

Future meeting with the Bankers will be: May 19, 2018.

Presentation of Associate Grand Matron and Associate Grand Patron Projects of 2018-2019: Associate Grand Matron, Carolyn Martin and Associate Grand Patron, Burley Jones presented their projects for the 2018-2019 year. Discussed were committees requiring funding, committees not requiring funding and the Humanitarian program.

Debi Fincher moved to accept the Associate Grand Matron’s and Associate Grand Patron’s Projects for 2018-2019. The motion was seconded by Bob Royall and adopted.

The Associate Grand Matron and Associate Grand Patron presented a letter to the Board of Directors asking that Burley Jones be allowed to be a driver in the Grand Chapter Van and that Doris Jones be allowed to be a passenger during 2018-2019.

Darrell Albrecht moved that Burley Jones be allowed to be a driver in the Grand Chapter Van and Doris Jones be allowed to be a passenger during 2018-2019. The motion was seconded by Phyllis Wilson and adopted.

The Associate Grand Matron and Associate Grand Patron presented a letter to the Board of Directors asking to be allowed to drive the Grand Chapter Van during 2018-2019 to the following states: Arkansas, Oklahoma and Louisiana.

Bob Royall moved that the Associate Grand Matron and Associate Grand Patron be allowed to drive the Grand Chapter Van during 2018-2019 to the following states: Arkansas, Oklahoma and Louisiana. The motion was seconded by Darrell Albrecht. A discussion on the Grand Chapter Van mileage ensued. Bob Royall moved to amend the motion by adding the state of New Mexico. The motion was seconded by Debi Fincher and adopted.

The motion as amended, the Associate Grand Matron and Associate Grand Patron be allowed to drive the Grand Chapter Van during 2018-2019 to the following states: Arkansas, Oklahoma, Louisiana and New Mexico. The motion was adopted.

2016-2017 Grand Chapter Session Report was presented by Past Grand Matron Sharon Mosmeyer.

Sharon Mosmeyer requested to purchase remaining Snowflakes from her Worthy Grand Matron’s projects to be used for gifts at the cost of $1.75 per item for a total of $301.00

James Parker moved that Past Grand Matron Sharon Mosmeyer be allowed to purchase the remaining Snowflakes for $301.00. The motion was seconded by Phyllis Wilson and adopted.

All the books for the Grand Chapter Session have been audited by Past Grand Matron Mary Ruth White. Checks were written in the amount of $1,840.00 each to Marriott Hotels by Past Grand Matron Sharon Mosmeyer and Past Grand Patron Tom Murphy to zero out their Grand Chapter account for the year 2016-2017. Audio Visual was expensive at the Grand Chapter Session.

All the decorations for the Grand Chapter Session were donated. Past Grand Matron Sharon Mosmeyer thanked the Board for their support.
Meeting adjourned at 11:05 to resume the Executive Board Meeting. 
Meeting resumed at 12:00pm.

Birthdays and Anniversaries:
There were no birthdays to be recognized.
There were no anniversaries to be recognized.

Minutes:
The minutes of the January 13, 2018 Board of Directors Regular Meeting in Arlington, Texas were presented.
Darrell Albrecht moved that the minutes of the January 13, 2018 Board of Directors Regular Meeting be approved as presented. The motion was seconded by Cindy Echols and adopted.

Email Vote Ratification:
There were no Email Votes to be ratified.

Correspondence:
Cards sent by the Secretary included: 9 Birthday cards, 2 Anniversary cards, 6 Sympathy Cards, 2 Thinking of You Cards and 10 Get Well Cards.

Grand Secretary’s Report:
Grand Secretary, Dr. Ellen Pickrell, reported on the following items:
- Bulletin Advertising Progress: One vendor has advertised in the Bulletin at this time.
- Paul’s Trophy’s Shop: Grand Secretary will ask Herb Garon to write a letter to Paul’s Trophy about the non-payment of funds.
- Hurricane Harvey Relief Funds: To date $72,802.63 has been donated for Hurricane Harvey. The amount of $39,750.00 has been allocated to members suffering losses.
- Amazon Smiles Program: A total of $176.00 has been disbursed to the Grand Chapter Office.
- Credit Card Reader for Worthy Grand Matron’s Special Projects
Darrell Albrecht moved that $100.00 remain in the Amazon Smiles account as this will be the account used for the Credit Card Reader project. The motion was seconded by Phyllis Wilson and adopted.

Grand Treasurer’s Report:
Grand Treasurer, Greta Spradling, reported on the following items:
Financial statements are reconciled at the beginning of the month.

Unfinished Business:
Information on ENABLE Labs was presented by Ray Hargis and Grand Secretary, Dr. Ellen Pickrell. No date as to conversion to the MORI database.

Information on the Investment Bankers was presented by James Parker. Recommendations to the Board will be presented at the next Board meeting.

Information on the Audit with Ratliff and Associates was presented by James Parker. The Audit will be presented at the next Board meeting.
Information on Changing Grand Chapter’s Risk Investment Limits was presented by James Parker. Information will be presented at the next Board meeting.

Report from appointed Bulletin Committee:
The Bulletin Committee (Cindy Echols, Darrell Albrecht and Debi Fincher) presented the following information:

- Making the printed bulletin a smaller size 5” x 8 ½” is a possibility.
- Information on paper usage of current printer was discussed.
- Pages printed allowed in contract for printer was discussed.
- Recommendation made to increase the cost of the Bulletin to $36.00.

Cindy Echols moved to postpone to a later time, the discussion of the future of the Bulletin. The motion was seconded by Darrell Albrecht and adopted.

New Business:
First two items of new business discussed earlier in the meeting.

Information on Leasing versus Buying an OES Vehicle was presented by Carlotta Fairchild. Research shows there are no benefits of leasing a vehicle for Grand Chapter versus buying one. Also, no money would be received for trading in the vehicle if leased.

Committee Reports:
Benevolent Aid: Phyllis Wilson reported on Benevolent Aid.
Guidelines: The guidelines are being reviewed and there are no improvements to be made at this time.

February 2018
Long Term Aid was paid to the following Chapters:
- Kerrville #24
- Winnie #160
- Everman #624
- Alamo Heights #734
- Richardson #921
- South Fort Worth #835
- Duncanville #1014
- Whitewright #939

Emergency Aid – Hurricane Harvey Relief Fund was paid to the following chapters:
- (2) Pasadena #711
- Katy #1121
- (2) Goose Creek #70

Emergency Aid was paid to the following Chapter: Tomball #383

Temporary Aid was paid to the following Chapter: Rio Vista #343

The totals for Benevolent Aid in February were:
- Long Term Aid $4,000.00
- Emergency Aid – Harvey $7,500.00
- Emergency Aid $1,500.00
- Temporary Aid $500.00
- Total $13,500.00

Museum: Darrell Albrecht reported on the Museum.
Small displays of museum items have been setup throughout the Grand Chapter Office.

Titles, Deeds, & Properties: Cindy Echols reported on the Titles, Deeds and Properties. The Property Management Module for Quick Books will be used to record information in files.
TMRC (Our Precious Ladies): Barbara Martin reported on our OES Ladies at TMRC. One of our OES ladies had additional health problems this month. One of our OES ladies continues on hospice.

Worthy Grand Matron’s Special Projects: Debi Fincher reported on the Worthy Grand Matron’s Special Projects. A spreadsheet was distributed to Board members. Money has been provided to the General Fund in the amount of $33,021.30.

Budget: Bob Royall reported on the budget. A date will be set for the Budget workshop.

Legislation: Bob Royall reported on Legislation. Legislation has to be submitted to the Grand Chapter Office by May 8th. Send any ideas on legislation to Bob Royall for consideration. The Legislation workshop will be on March 17, 2018, following the Board of Directors meeting, at the Grand Chapter office.

Miscellaneous:
Strategic Planning Meeting will be held on March 16th at 10:00am at the Grand Chapter Office. The next Board Meeting is March 17th at the Grand Chapter Office. Debi Fincher will present the Devotional in March. The Legislation workshop will be on March 17, 2018, following the Board of Directors meeting, at the Grand Chapter office.

District Reports:
District 1: Ray Hargis and James Parker reported on the following happenings: District 1 Schools of Instruction began on February 16th.

District 2: Deborah Land and Cindy Echols reported on the following happenings: Past Grand Matron Beulah Speer is doing better. Two members passed away in the District. Five new members were initiated in Cindy Echols Chapter.

District 3: Barbara Martin and Darrell Albrecht reported on the following happenings: Past Grand Patron, Trey Smith had heart surgery and is still in ICU. Barbara Martin’s husband, Doyle, had a total knee replacement. Barbara Martin will have cataract surgery. Donna Noe’s mother is on hospice. Kathey Crews is having a kidney removed on February 20th. Numerous members are ill. Granbury #530 will have a Fraternal Visit on February 20th.

District 4: Bob Royall and Debi Fincher reported on the following happenings: Past Grand Matron, Mary Ruth White and her husband, Joe, continue to have health problems and problems from Hurricane Harvey. James Roy is very ill. Multi-state is coming up in April. Worthy Grand Matron’s cruise will be at the end of April. Associate Grand Patron Burley Jones will be honored on April 7th.
The rebuilding of Huffman lodge is going well. Approximately $80,000.00 was donated to the Lodge.

District 5: Carlotta Fairchild and Phyllis Wilson reported on the following happenings:
New Braunfels #771 will have a Fraternal Visit on March 5th.
Past Grand Matron, Dr. Effie Mae Davis, continues to have health problems.

The Chairman reported on the Executive Session at which the Restricted Trust Research and the Audit were discussed.

There being no further business, the Mizpah Benediction was repeated in unison.

The meeting was adjourned at 1:10pm.

Respectfully submitted,

Janet Travers
Acting Recording Secretary