

**Housing Form must be postmarked by July 17**

**and mailed to:**

**Mrs. Linda Jackson  
209 Ron Street  
Longview, TX 75604**

**OFFICIAL HOUSING REQUEST FORM  
137<sup>th</sup> SESSION  
GRAND CHAPTER OF TEXAS, O.E.S.  
August 12 - August 18, 2019 Tyler, Texas**

**PLEASE READ CAREFULLY:**

- **ONLY ONE (1) ROOM REQUEST PER FORM.** Duplicate Housing Form as necessary. All confirmations will be sent to the individual requesting the room reservation.
- All reservations must be submitted on this OFFICIAL HOUSING REQUEST FORM to the OES Housing Chairman.
- Please describe any special needs requirements. Handicap rooms will be assigned due to need. We will do our best to accommodate you.
- Please type or print CLEARLY to assure accuracy. FULLY complete all information requested in the space provided.
- Any changes in housing must be submitted on a new form marked "REVISED" and sent to the housing chairman.
- All rooms booked through housing must remain in the OES block at check out. Due to our contract with the City of Tyler, no rooms may be booked individually and receive the OES rate.
- A confirmation email will be sent by the hotel after July 30, 2019. Please check your confirmation email carefully for correct hotel, dates of occupancy, and type of room.

<b><u>HOTEL</u></b>	<b><u>RATE (\$)</u></b>	<b><u>TYPE OF ROOMS AVAILABLE</u></b>
<b>Holiday Inn South Broadway Convention Center (WGM's, General Grand Chapter's hotel)</b> 5701 S Broadway, Tyler, TX 75703	110	Standard King or Standard Double/Double
<b>La Quinta (AGM's hotel)</b> 2552 SSE Loop 323 Tyler, TX 75701	93	King or Double Queen
<b>Baymont Inn and Suites</b> 3913 Frankston Hwy, Tyler, TX 75701	100	Standard King or Standard Double/Double
<b>Comfort Suites</b> 303 E Rieck Road, Tyler, TX 75703	95	King or Double Queen
<b>La Quinta Inn and Suites</b> 6702 S Broadway, Tyler, TX 75703	85 90	Standard King or Double Queen, Studio Suite, 1-Bedroom Suite
<b>Fairfield Inn and Suites</b> 1945 WSW Loop 323, Tyler, TX 75701	99	Standard King or Double Queen
<b>Sleep Inn and Suites</b> 5555 S Donnybrook, Tyler, TX 75703	99	Standard King or Double Queen
<b>Staybridge Suites (In back of AGM's hotel)</b> 2759 McDonald Rd, Tyler, TX 75701	95 105 115 145	Queen Studio Suite Bedroom Suite King 1 Bedroom Suite Double Queen 2 Bedroom Suite

**\*Hotel room rates are subject to applicable state and local taxes.**

PLEASE INDICATE YOUR FIRST HOTEL CHOICE AS WELL AS ALTERNATE HOTELS. WE WILL MAKE EVERY ATTEMPT TO HONOR YOUR FIRST CHOICE.

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

Third Choice: \_\_\_\_\_

Reservation Name:	Daytime Phone:
Address:	City:
State/Zip:	Email:
2018-2019 Appointment:	

Total Room Occupants: \_\_\_\_\_ Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_  
 Check in: 3:00 P.M. Check out: 12:00 Noon

Room Type (PLEASE CIRCLE):      Two Double/Queen Beds      King Bed      Handicap Access

If requesting handicap access, please explain so we can better serve your needs.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NAME AND TITLE OF OTHER ROOM OCCUPANTS (2018-2019 Grand Chapter Year)**

Name:	Appointment:
Name:	Appointment:
Name:	Appointment:

**CREDIT CARD INFORMATION**

Cardholder Name:	Credit Card Type:	3 Digit Security Code:
Credit Card Number:	Zip Code:	Expiration Date:

Housing Chairman: Linda Jackson      Phone: 903-759-0305      Email: [ljackson1947@juno.com](mailto:ljackson1947@juno.com)

**\*\*\*RESERVATIONS are a contract between the hotel and the registered cardholder.**