

**Mail Form to:**  
 Monte & Toni Crawford  
 131 So. Post Oak Lane  
 Texas City, TX 77591-4610

**Official Housing Request Form**  
**135<sup>th</sup> Session – Grand Chapter of Texas**  
**Order of the Eastern Star**  
**August 17-19, 2017**  
**The Woodlands, Texas**

**Reservation Cut-off**  
  
**July 21<sup>st</sup>, 2017**

**Please Read Carefully:**

**Only One (1) Room Request per Form – Copy this form as necessary.**

All Reservations must be submitted on this Official Housing Request form to the OES Housing Committee.

**Please type or print very plainly** all requested information to insure accuracy. Please describe handicap or Special Needs Requirements.

<u>HOTELS</u>	<u>RATE</u>	<u>TYPE OF ROOMS AVAILABLE</u>	<u>CHECK IN- OUT TIMES</u>
<b><u>Marriott Waterway</u></b> 1601 Lake Robbins Dr. The Woodlands, TX 77380	\$145.00	King or Double/Double w/1 or 2 persons Double/Double w/ 3 or 4 persons	Check in 4:00 pm Check out 11:00 am
<b><u>The Westin</u></b> 2 Waterway Square Pl. The Woodlands, TX 77380	\$145.00	King or Queen/Queen w/1 or 2 persons Queen/Queen w/ 3 or 4 persons	Check in 3:00 pm Check out 12:00 pm

Reservation Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State/Zip \_\_\_\_\_ Email: \_\_\_\_\_

2016-2017 Appointment \_\_\_\_\_

Total Room Occupants: \_\_\_\_\_ Check in Date: \_\_\_\_\_ Check out Date \_\_\_\_\_

**Room Type:** Two Beds \_\_\_\_\_ King Bed \_\_\_\_\_ Handicap Access, Explain: \_\_\_\_\_

**Name of all Occupants – (Last Name first)**

**Information Required for Guarantee**

Name \_\_\_\_\_  
Title (\*16-17) \_\_\_\_\_

Credit Card Type: MC\_\_\_ Visa\_\_\_ Am. Exp. \_\_\_ Discover\_\_\_  
 Or: Check Included \_\_\_\_\_

Name \_\_\_\_\_  
Title (\*16-17) \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Name \_\_\_\_\_  
Title (\*16-17) \_\_\_\_\_

Credit Card No. \_\_\_\_\_

Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

**All Guests will be charged one night's deposit to their credit card; or submit a personal check payable to: Grand Chapter of Texas 135<sup>th</sup> Session. You will receive confirmation from your assigned Hotel once your deposit payment is processed.**

**Deposits are non-refundable after July 21<sup>st</sup>, 2017.**

*Check Grand Chapter Web site for more info.*